**ABDUL KALAM NATIONAL YOUTH CENTRE**

**COURSE DETAILS**

MKD

**Master Key Depression**

**DURATION: 3 MONTH**

**Eligibility : Basic Literacy Code No. : SPG-R-860312**

|  |
| --- |
| * **Learning Keys** |
| * **Typing Accuracy & Speed-Building practice** |
| * **Speed & Accuracy Development** |
| * **Online typing Aids. & Weakly assignments** |
| * **Project Work** |

**FEES STRUCTURE**

**Reg. Fees : 600/-**

**Course Fees: 1000/-**

**Note: Exam Fee will be charge extra**

CCSIUT

Certificate Course in Software Installation, Up Gradation & Troubleshooting

**DURATION: 3 MONTH**

**Eligibility : 8th Code No. : SPG-R-860313**

|  |
| --- |
| * **Introduction to Hardware & Personal Computer** |
| * **Computer Mother Board, Storage, USB Devices** |
| * **SMPS & Troubleshooting** |
| * **Software Installation & System Files** |
| * **PC Tools & Anti Virus Software** |
| * **Internet & e-mailing** |

**FEES STRUCTURE**

**Reg. Fees : 700/-**

**Course Fees: 2600/-**

**Note: Exam Fee will be charge extra**

CCA

**Certificate in Computer Accounting**

**DURATION: 3 MONTH**

**Eligibility : 8th Code No. : SPG-R-860314**

|  |
| --- |
| * **Computer Concept , Fundamentals & O.S** |
| * **F.O.A(Fundamental of Accounts) & Tally – ERP 9** |
| * **Internet & e-mailing** |
| * **Lab-I** |
| * **Project Work** |

**FEES STRUCTURE**

**Reg. Fees : 800/-**

**Course Fees: 2400/-**

**Note: Exam Fee will be charge extra**

CCCO

**Certificate Course for Computer Operation**

**DURATION: 3 MONTH**

**Eligibility : Basic Literacy Code No. : SPG-R-860315**

|  |
| --- |
| * **Computer Fundamentals & O.S.** |
| * **MS – Office – 2007 (MS-Word, MS-Excel, MS-Power Point,)** |
| * **Entertainment , Internet & e-mailing** |

**FEES STRUCTURE**

**Reg. Fees : 600/-**

**Course Fees: 1200/-**

**Note: Exam Fee will be charge extra**

CVSE

**Certificate in Vat Solution Expert**

**DURATION: 3 MONTH**

**Eligibility : 8th Code No. : SPG-R-860316**

|  |
| --- |
| * **Tally – ERP 9** |
| * **Vat** |
| * **Service Tax** |
| * **Accounting** |
| * **Assignment** |
| * **Internet & e-mailing** |

**FEES STRUCTURE**

**Reg. Fees : 1000/-**

**Course Fees: 2900/-**

**Note: Exam Fee will be charge extra**

DMTM

**Diploma in Mobile Technology Maintenance**

**DURATION: 4 MONTH**

**Eligibility : 8th/10th Code No. : SPG-R-860317**

|  |
| --- |
| * **Basic Mobile Phone** |
| * **Various Mobile Circuit** |
| * **Mobile Phone Repairing** |
| * **Mobile Repairing Tools** |
| * **Mobile Phone Faults** |
| * **Downloading Techniques** |
| * **Internet & e-mailing** |

**FEES STRUCTURE**

**Reg. Fees : 1000/-**

**Course Fees: 4200/-**

**Note: Exam Fee will be charge extra**

CDTP

**Certificate in Desk Top Publication**

**DURATION: 4 MONTH**

**Eligibility : 8th Code No. : SPG-R-860318**

|  |
| --- |
| * **Computer Concept, Fundamentals & O.S** |
| * **D.T.P. (Page Maker, Corel Draw, Photo Shop)** |
| * **Internet & e-mailing** |
| * **Lab-I** |
| * **Project Work** |

**FEES STRUCTURE**

**Reg. Fees : 800/-**

**Course Fees: 3200/-**

**Note: Exam Fee will be charge extra**

**COURSE DETAILS**

CCBA

**Certificate in Computer Basic Application**

**DURATION: 6 MONTH**

**Eligibility : 5th Code No. : SPG-R-860319**

|  |
| --- |
| * **Computer Fundamental & O.S.** |
| * **MS – Office – 2007 (MS-Word, MS-Excel, MS-Power Point, MS-Access)** |
| * **Internet & e-mailing** |
| * **Data Entry (Typing Skill, Speed Test, Scanning, Printing, CD/DVD Writing etc.)** |

**FEES STRUCTURE**

**Reg. Fees : 800/-**

**Course Fees: 2800/-**

**Note: Exam Fee will be charge extra**

**CCCM**

**Certificate Course in Cyber cafe Management**

**DURATION: 6 MONTH**

**Eligibility : 10th Code No. : SPG-R-860320**

|  |
| --- |
| * **Computer Fundamentals & O.S** |
| * **MS-Office (MS-Word, MS-Excel, MS-Power Point)** |
| * **Basic Internet Concept** |
| * **Software Installation (Adobe Reader, Java, Flash Player)** |
| * **Online Form Fill up** |
| * **Rail, Flight, Bus Ticket Booking** |
| * **Hotel Booking** |
| * **Mobile Recharge** |
| * **Online Passport Applicant** |
| * **Photoshop** |
| * **Scanning & Printing** |
| * **Windows Operating (File Folder, Drive Handling, CD & DVD Write, Pen Drive & Memory Card use)** |

**FEES STRUCTURE**

**Reg. Fees : 700/-**

**Course Fees: 4200/-**

**Note: Exam Fee will be charge extra**

**CDEE**

**Certificate in Data Entry Expert**

**DURATION: 6 MONTH**

**Eligibility : 5th Code No. : SPG-R-860321**

|  |
| --- |
| * **Computer – an overview & operating system** |
| * **Introduction to Word Processing & Introduction to Spreadsheet** |
| * **Introduction to Presentations & Internet** |
| * **Formatting Document** |
| * **Formulas & Functions** |

**FEES STRUCTURE**

**Reg. Fees : 600/-**

**Course Fees: 2400/-**

**Note: Exam Fee will be charge extra**

**CBIT**

**Certificate in Basic Information Technology**

**DURATION: 6 MONTH**

**Eligibility : 10th Code No. : SPG-R-860322**

|  |
| --- |
| * **Computer Fundamental & O.S.** |
| * **Windows Operating (File Folder, Drive Handling, CD & DVD Write, Pen Drive & Memory Card use)** |
| * **MS-Office (MS-Word, MS-Excel, MS-Power Point, MS-Access)** |
| * **Entertainment** |
| * **Internet & Emailing (Software, Browsing, Mail Receive & Send, Create a Personal Account, Chatting)** |
| * **Enhancing Key Depression (Finger Setting on Keypad, Enhancing Typing Speed, Accuracy Measurement)** |

**FEES STRUCTURE**

**Reg. Fees : 800/-**

**Course Fees: 3600/-**

**Note: Exam Fee will be charge extra**

DITDE

**Diploma in IT & Data Entry**

**DURATION: 6 MONTH**

**Eligibility : 10th Code No. : SPG-R-860323**

|  |
| --- |
| * **Computer Fundamental & O.S** |
| * **MS-Office (MS-Word, MS-Excel, MS-Power Point, MS-Access)** |
| * **Entertainment & Internet & e-mailing** |
| * **Enhancing Key Depression (Finger setting on Keypad, Enhancing Typing Speed, Accuracy measurement )** |
| * **Windows Operating (File, Folder, Drive handling, CD & DVD Writer, Pen Drive & Memory Card use)** |

**FEES STRUCTURE**

**Reg. Fees : 1200/-**

**Course Fees: 4200/-**

**Note: Exam Fee will be charge extra**

DCA

**Diploma in Computer Application**

**DURATION: 6 MONTH**

**Eligibility : 10th Code No. : SPG-R-860324**

|  |
| --- |
| * **Computer Concept , Fundamentals & O.S** |
| * **MS-Office (MS-Word, MS-Excel, MS-Power Point, MS-Access)** |
| * **HTML , Internet & e-mailing** |
| * **Lab-I** |
| * **Project Work** |

**FEES STRUCTURE**

**Reg. Fees : 1200/-**

**Course Fees: 4600/-**

**Note: Exam Fee will be charge extra**

DDTP

**Diploma in Desk Top Publication**

**DURATION: 6 MONTH**

**Eligibility : 8th Code No. : SPG-R-860325**

|  |
| --- |
| * **Computer Concept , Fundamentals & O.S** |
| * **MS-Office (MS-Word, MS-Power Point,)** |
| * **D.T.P. (Page Maker, Corel Draw, Photo Shop)** |
| * **Internet & e-mailing** |
| * **Lab-I** |
| * **Project Work** |

**FEES STRUCTURE**

**Reg. Fees : 1200/-**

**Course Fees: 3800/-**

**Note: Exam Fee will be charge extra**

ACOA

**Advance Course in Office Automation**

**DURATION: 6 MONTH**

**Eligibility : 10th Code No. : SPG-R-860326**

|  |
| --- |
| * **Adobe PageMaker, Adobe Photoshop** |
| * **Data Entry (Typing Skill, Speed Test, Scanning, Printing, CD/DVD Writing etc.)** |
| * **Computer Maintenance & Software Installation** |
| * **F.O.A(Fundamental of Accounts) & Tally – ERP 9** |
| * **Internet & e-mailing** |

**FEES STRUCTURE**

**Reg. Fees : 800/-**

**Course Fees: 5800/-**

**Note: Exam Fee will be charge extra**

DIPWD

**Diploma in Internet Programming & Web Designing**

**DURATION: 6 MONTH**

**Eligibility : 12th Code No. : SPG-R-860327**

|  |
| --- |
| * **Computer Concept , Fundamentals & O.S** |
| * **Computer Network & Internet** |
| * **HTML & Front Page** |
| * **VB Script , Java Script & Flash** |
| * **Lab-I** |
| * **Project Work** |

**FEES STRUCTURE**

**Reg. Fees : 1200/-**

**Course Fees: 8600/-**

**Note: Exam Fee will be charge extra**

**DCAAS**

**Diploma in Computer Application & Accounting Solution**

**DURATION: 6 MONTH**

**Eligibility : 10th Code No. : SPG-R-860328**

|  |
| --- |
| * **Computer Concept , Fundamentals & O.S** |
| * **MS-Office (MS-Word, MS-Excel, MS-Power Point, MS-Access)** |
| * **F.O.A(Fundamental of Accounts) & Tally – ERP 9** |
| * **Internet & e-mailing** |
| * **Lab-I** |
| * **Project Work** |

**FEES STRUCTURE**

**Reg. Fees : 1200/-**

**Course Fees: 5200/-**

**Note: Exam Fee will be charge extra**

**DIT**

**Diploma in Information Technology**

**DURATION: 6 MONTH**

**Eligibility : 12th Code No. : SPG-R-860329**

|  |
| --- |
| * **Computer Concept , Fundamentals & O.S** |
| * **MS-Office (MS-Word, MS-Excel, MS-Power Point, MS-Access)** |
| * **Computer Networking & Internet** |
| * **Programming in C++** |
| * **Lab-I** |
| * **Project Work** |

**FEES STRUCTURE**

**Reg. Fees : 1200/-**

**Course Fees: 5800/-**

**Note: Exam Fee will be charge extra**

**DCHT**

**Diploma in Computer Hardware Technology**

**DURATION: 6 MONTH**

**Eligibility : 10th Code No. : SPG-R-860330**

|  |
| --- |
| * **Analog and Digital Electronics** |
| * **Operating System & Internet** |
| * **Microprocessors** |
| * **Installing & Assembling** |
| * **Peripheral Devices Installation & Maintenance** |
| * **Lab-I** |
| * **Project Work** |

**FEES STRUCTURE**

**Reg. Fees : 1200/-**

**Course Fees: 6400/-**

**Note: Exam Fee will be charge extra**

**D.W.T.**

**Diploma in Web Technology**

**DURATION: 9 MONTH**

**Eligibility : 10th Code No. : SPG-R-860331**

|  |
| --- |
| * **Computer Concept & Fundamentals** |
| * **Windows/Operating System** |
| * **MS-Office (MS-Word, MS-Excel, MS-Power Point, MS-Access)** |
| * **HTML & Front Page & Internet** |
| * **DHTML (CSS)** |
| * **VB Script** |
| * **Java Script** |
| * **Web Browser and FTP** |
| * **Project** |

**FEES STRUCTURE**

**Reg. Fees : 1400/-**

**Course Fees: 10800/-**

**Note: Exam Fee will be charge extra**

**DCAP**

**Diploma in Computer Application & Publishing**

**DURATION: 9 MONTH**

**Eligibility : 10th Code No. : SPG-R-860332**

|  |
| --- |
| * **Computer Concept , Fundamentals & O.S** |
| * **MS-Office (MS-Word, MS-Excel, MS-Power Point, MS-Access)** |
| * **HTML , Internet & e-mailing** |
| * **D.T.P. (Page Maker, Corel Draw, Photo Shop)** |
| * **Type Data Entry (Typing Skill, Speed Test, Scanning, Printing, CD/DVD Writing etc.)** |
| * **Lab-I** |
| * **Project Work** |

**FEES STRUCTURE**

**Reg. Fees : 1300/-**

**Course Fees: 7900/-**

**Note: Exam Fee will be charge extra**

**DCFAS**

**Diploma Course in Financial Accounting System**

**DURATION: 9 MONTH**

**Eligibility : 10th Code No. : SPG-R-860333**

|  |
| --- |
| * **Computer Fundamental & O.S.** |
| * **MS-Office (MS-Word, MS-Excel, MS-Power Point, MS-Access)** |
| * **Internet & Emailing** |
| * **Entertainment** |
| * **Tally ERP – 9.3** |
| * **Vat, Service Tax, Accounting & Assignment** |
| * **Computer Maintenance & Software Installation** |

**FEES STRUCTURE**

**Reg. Fees : 1200/-**

**Course Fees: 8200/-**

**Note: Exam Fee will be charge extra**

**QESE**

**Quick Expert in Spoken English**

**DURATION: 6 MONTH**

**Eligibility : 10th Code No. : SPG-R-860334**

|  |
| --- |
| * **Basic English Grammar with Written test** |
| * **Reading, Writing, Dictation and Understanding** |
| * **Vocabulary, Tenses, Collocation** |
| * **Developing Pronunciation with Rhythm** |
| * **Self Introduction** |
| * **Using Everyday Expressions** |
| * **Group Activities** |
| * **Telephone Etiquette** |
| * **Personal Grooming – Dressing, Body Language, Basic Etiquettes, Mannerism etc** |
| * **Listening Skills** |

**FEES STRUCTURE**

**Reg. Fees : 1000/-**

**Course Fees: 3600/-**

**Note: Exam Fee will be charge extra**

**COURSE DETAILS**

**DCA-WD**

**Diploma in Computer Application & Web Design**

**DURATION: 12 MONTH**

**Eligibility : 10+2 Code No. : SPG-R-860335**

|  |
| --- |
| **SEMESTER - I** |
| * **Computer Concept , Fundamentals & O.S** |
| * **MS-Office (MS-Word, MS-Excel, MS-Power Point, MS-Access)** |
| * **Computer Networking & Internet** |
| * **HTML & Front Page** |
| * **Lab-I** |
| **SEMESTER - II** |
| * **D.T.P. (Corel Draw, Photoshop, Page Maker)** |
| * **Java Script & VB.Net** |
| * **Dream Weaver, Flash** |
| * **ASP/PHP** |
| * **Lab-II** |
| * **Project Work** |

**FEES STRUCTURE**

**Reg. Fees : 1800/-**

**Course Fees: 17500/-**

**Note: Exam Fee will be charge extra**

**DOAEP**

**Diploma in Office Accounting Expert & Publishing**

**Course registered under C.R.Act of MHRD**

**(Dept.of Secondary & Higher Education)**

**Govt. of India**

**DURATION: 12 MONTH**

**Eligibility : 10th / 12th Code No. : SPG-R-860311**

|  |
| --- |
| **SEMESTER – I** |
| * **Computer Concept , Fundamentals & O.S** |
| * **MS-Office (MS-Word, MS-Excel, MS-Power Point, MS-Access)** |
| * **HTML , Internet & e-mailing** |
| * **Lab-I** |
| * **Project Work** |
| **SEMESTER - II** |
| * **Basic of Financial Accounting** |
| * **Computerized Accounting Through Tally** |
| * **D.T.P. – Page Maker, Corel Draw, Photoshop** |
| * **Data Entry: Typing Skill (English), Speed Test, Scanning, Printing, CD / DVD Writing etc.** |
| * **Lab-II** |
| * **Project Work** |

**FEES STRUCTURE**

**Reg. Fees : 1600/-**

**Course Fees: 9800/-**

**Note: Exam Fee will be charge extra**

**MDCA**

**Master Diploma in Computer Application**

**DURATION: 12 MONTH**

**Eligibility : 10th / 12th Code No. : SPG-R-860336**

|  |
| --- |
| **SEMESTER - I** |
| * **Computer Concept , Fundamentals & O.S** |
| * **MS-Office (MS-Word, MS-Excel, MS-Power Point, MS-Access)** |
| * **HTML & Front Page & Internet** |
| * **Lab-I** |
| **SEMESTER - II** |
| * **C Language** |
| * **Programming in C++** |
| * **Java** |
| * **Lab-II** |
| * **Project Work** |

**FEES STRUCTURE**

**Reg. Fees : 1600/-**

**Course Fees: 9500/-**

**Note: Exam Fee will be charge extra**

**ASEE**

**Advanced Spoken Expert in English**

**DURATION: 12 MONTH**

**Eligibility : 8th/10th Code No. : SPG-R-860337**

|  |
| --- |
| **SEMESTER – I** |
| * **Basic Idea of the Language** |
| * **Tenses** |
| * **Collocation** |
| * **Advanced English Grammar** |
| * **Reading Accuracy with neutral accent** |
| * **Advanced Vocabulary** |
| * **Voice Clarity & Modulation** |
| * **Advanced Extempore & Impromptu** |
| * **Group Discussion Skills & Practice** |
| * **Debate** |
| * **Role Play & Voice Recording** |
| * **Presentation Skills** |
| * **Public Speaking** |
| * **Mind Power Training** |
| * **Developing Leadership Skills** |
| * **Confidence Building – Positive Attitude** |
| * **Resume Writing** |
| * **Interview Skills** |
| * **Mock Interview** |

**FEES STRUCTURE**

**Reg. Fees : 1000/-**

**Course Fees: 7500/-**

**Note: Exam Fee will be charge extra**

**DCPE**

**Diploma in Computer Programming Expert**

**DURATION: 12 MONTH**

**Eligibility : 12th Code No. : SPG-R-860338**

|  |
| --- |
| **SEMESTER – I** |
| * **Computer Concept , Fundamentals & O.S** |
| * **MS-Office (MS-Word, MS-Excel, MS-Power Point, MS-Access)** |
| * **HTML & Front Page & Internet** |
| * **Java Script & VB Script** |
| * **Lab-I** |
| **SEMESTER - II** |
| * **C Language** |
| * **Visual FoxPro** |
| * **Programming with VB.Net** |
| * **Lab-II** |
| * **Project Work** |

**FEES STRUCTURE**

**Reg. Fees : 1600/-**

**Course Fees: 13000/-**

**Note: Exam Fee will be charge extra**

**A.D.C.T.T.Ed.**

**Advance Diploma in Computer Teacher Training Education**

**DURATION: 12 MONTH**

**Eligibility : 12th Code No. : SAG-R-860339**

|  |
| --- |
| **SEMESTER – I** |
| * **Computer Concept , Fundamentals & O.S** |
| * **MS-Office (MS-Word, MS-Excel, MS-Power Point, MS-Access)** |
| * **School Organization & Administration** |
| * **Children Psychology** |
| * **HTML & Front Page & Interne** |
| * **Lab-I** |
| **SEMESTER – II** |
| * **Programming in C++** |
| * **Java** |
| * **Visual Basic** |
| * **Methods of Teaching** |
| * **Personality Development** |
| * **Lab-II** |
| * **Project Work/Lesson Plan** |

**FEES STRUCTURE**

**Reg. Fees : 1800/-**

**Course Fees: 13500/-**

**Note: Exam Fee will be charge extra**

**ADOAP**

**Advance Diploma in Office Accounting Power**

**DURATION: 12 MONTH**

**Eligibility : 10th / 12th Code No. : SPG-R-860340**

|  |
| --- |
| **SEMESTER – I** |
| * **Computer Fundamental & O.S.** |
| * **MS-Office (MS-Word, MS-Excel, MS-Power Point, MS-Access)** |
| * **HTML, Internet & e-mailing** |
| **SEMESTER – II** |
| * **D.T.P. (Adobe PageMaker, Photoshop, CorelDraw)** |
| * **Data Entry (Typing Skill, Speed Test, Scanning, Printing, CD/DVD Writing etc.)** |
| * **F.O.A. (Fundamental of Account) & Tally ERP 9** |

**FEES STRUCTURE**

**Reg. Fees : 1600/-**

**Course Fees: 9500/-**

**Note: Exam Fee will be charge extra**

**D.P.C.T.T.Ed.**

**Diploma in Primary Computer Teacher Training Education**

**DURATION: 12 MONTH**

**Eligibility : 12th Code No. : SPG-R-860341**

|  |
| --- |
| **SEMESTER - I** |
| * **Computer Concept , Fundamentals & O.S** |
| * **MS-Office (MS-Word, MS-Excel, MS-Power Point, MS-Access)** |
| * **School Organization & Administration** |
| * **Internet & e-mailing** |
| * **Lab-I** |
| **SEMESTER - II** |
| * **Programming in C++** |
| * **Children Psychology** |
| * **Methods of Teaching** |
| * **Personality Development** |
| * **Lab-II** |
| * **Project Work/Lesson Plan** |

**FEES STRUCTURE**

**Reg. Fees : 1600/-**

**Course Fees: 12500/-**

**Note: Exam Fee will be charge extra**

**PG.D.I.T.Ed.**

**Post Graduate Diploma in Information Technology Education**

**DURATION: 12 MONTH**

**Eligibility : Graduate Code No. : SPG-R-860342**

|  |
| --- |
| **SEMESTER - I** |
| * **Computer Concept , Fundamentals & O.S** |
| * **MS-Office (MS-Word, MS-Excel, MS-Power Point, MS-Access)** |
| * **Computer Network & Internet** |
| * **HTML & Front Page** |
| * **Lab-I** |
| **SEMESTER - II** |
| * **Java** |
| * **Programming in C++** |
| * **Programming with VB.Net** |
| * **Lab-II** |
| * **Project Work** |

**FEES STRUCTURE**

**Reg. Fees : 1600/-**

**Course Fees: 14000/-**

**Note: Exam Fee will be charge extra**

**ICGS - KIDS**

**Intensive Computer Guidance for Smart – Kids**

**DURATION: 12+12+12 MONTH Code No. : SPG-R-860343**

|  |
| --- |
| **Step:- 1 – (Up to IV)** |
| * **Computer Basic** |
| * **First Steps with the Computer** |
| * **Logo, Paint, Note Pad, Word Pad, MS – Dos, Task Paint** |
| **Step:- 2 – (V – VI)** |
| * **MS – Word, MS – Excel, MS – PowerPoint,** |
| * **Corel Draw,** |
| * **Entertainment** |
| **Step:- 3 – (VII – VII)** |
| * **Photoshop,** |
| * **Access** |
| * **HTML** |
| * **Typing** |
| * **Internet** |
| * **FoxPro** |
| * **Game** |

**FEES STRUCTURE**

**Reg. Fees : 500/-**

**Course Fees: 3600+3600+3600 /-**

**Note: Exam Fee will be charge extra**

**PGDCA**

**Post Graduate Diploma in Computer Application**

**DURATION: 12 MONTH**

**Eligibility : Graduate Code No. : SPG-R-860344**

|  |
| --- |
| **SEMESTER - I** |
| * **Computer Concept , Fundamentals & O.S** |
| * **MS-Office (MS-Word, MS-Excel, MS-Power Point, MS-Access)** |
| * **Computer Network & Internet** |
| * **HTML & Front Page** |
| * **Lab-I** |
| **SEMESTER - II** |
| * **Java Scrip** |
| * **Programming with VB.Net** |
| * **Programming in C++** |
| * **System Analysis & Design , Visual Basic** |
| * **Lab-II** |
| * **Project Work** |

**FEES STRUCTURE**

**Reg. Fees : 1800/-**

**Course Fees: 17000/-**

**Note: Exam Fee will be charge extra**

**DSPP**

**Diploma in Secretarial Practice & Publishing**

**DURATION: 12 MONTH**

**Eligibility : 10th Code No. : SPG-R-860345**

|  |
| --- |
| **SEMESTER - I** |
| * **Computer Fundamentals & O.S.,** |
| * **MS-Office (MS-Word, MS-Excel, MS-Power Point, MS-Access)** |
| * **Visual FoxPro (DBMS)** |
| * **Lab-I** |
| **SEMESTER - II** |
| * **F.O.A &Tally- ERP 9** |
| * **Email & Internet Technology** |
| * **D.T.P. (Page Maker, Corel Draw, Photo Shop)** |
| * **Lab-II** |
| * **Project Work** |

**FEES STRUCTURE**

**Reg. Fees : 1600/-**

**Course Fees: 9500/-**

**Note: Exam Fee will be charge extra**

**T.T.C.Ed.**

**Teacher Training of Computer Education**

**DURATION: 12 MONTH**

**Eligibility : 10th Code No. : SPG-R-860346**

|  |
| --- |
| **SEMESTER – I** |
| * **Computer Concept , Fundamentals & O.S.** |
| * **MS-Office (MS-Word, MS-Excel, MS-Power Point, MS-Access)** |
| * **School Organization & Adm.** |
| * **Email & Internet (Introduction)** |
| **SEMESTER – II** |
| * **C++** |
| * **Children Psychology** |
| * **Visual Basic** |
| * **Methods of Teaching** |
| * **Practical / Lesson Plan** |
| * **Project** |

**FEES STRUCTURE**

**Reg. Fees : 1800/-**

**Course Fees: 14000/-**

**Note: Exam Fee will be charge extra**

**MULTIMEDIA**

**ADMA**

**Advance Diploma in Multimedia & Animation**

**DURATION: 12 MONTH**

**Eligibility : 10th Code No. : SPG-R-860347**

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| **SEMESTER - I** |
| * **Computer Concept , Fundamentals & O.S ,Internet** |
| * **MS-Office (MS-Word, MS-Excel, MS-Power Point, MS-Access)** |
| * **D.T.P. (Corel Draw, Photoshop, Page Maker)** |
| * **Lab-I** |
| **SEMESTER - II** |
| * **Adobe Premier** |
| * **Dream Weaver, Flash** |
| * **Video Mixing, Sound Editing, After Effect** |
| * **Lab-II** |
| * **Project Work** |

**FEES STRUCTURE**

**Reg. Fees : 1800/-**

**Course Fees: 18000/-**

**Note: Exam Fee will be charge extra**

**ADCHNE**

**Advance Diploma in Computer Hardware & Networking Expert**

**DURATION: 12 MONTH**

**Eligibility : 12th Code No. : SPG-R-860348**

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| **SEMESTER - I** |
| * **Operating System, Analog and Digital Electronics** |
| * **Microprocessors, Installation and Assembling** |
| * **Peripheral Devices Installation and Maintenance** |
| * **Internet (Downloading & Installation)** |
| * **Lab-II** |
| **SEMESTER - II** |
| * **PC Architecture, Power Supply, Display System** |
| * **Drives, Printer and Scanner Repairing** |
| * **Virus Removing and Detection Techniques** |
| * **Network Fundamental** |
| * **Lab-II** |
| * **Project Work/Training** |

**FEES STRUCTURE**

**Reg. Fees : 1800/-**

**Course Fees: 18000/-**

**Note: Exam Fee will be charge extra**

**PROFESSIONAL COURSE DETAILS**

**ADWDWDE**

**Advance Diploma in Web Designing & Web Development Expert**

**DURATION: 12 MONTH**

**Eligibility : 12th Code No. : SPG-R-860349**

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| **SEMESTER – I** |
| * **OPERATING SYSTEM & MS – OFFICE (WORD, POWERPOINT)** |
| * **WEB PAGE & WEB GRAPHICS** |
| * **HTML** |
| * **CSS** |
| * **JAVA SCRIPTS** |
| **SEMESTER – II** |
| * **PHP, MYSQL & POSTGRE SQL** |
| * **PHPMYSQL PROJECTS** |
| * **XML & JSP** |
| * **WEB HOSTING & LOCAL HOSTING** |

**FEES STRUCTURE**

**Reg. Fees : 2000/-**

**Course Fees: 29500/-**

**Note: Exam Fee will be charge extra**

**ACHE**

**Advance Computer Hardware Engineering**

**DURATION: 12 MONTH**

**Eligibility : 12th Code No. : SPG-R-860350**

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| **SEMESTER – I** |
| * **Introducing with Software & Hardware** |
| * **Basic Electronics & Fundamental** |
| * **DOS & Windows** |
| * **Operating System & Installation** |
| **SEMESTER – II** |
| * **Client & Server Configuration** |
| * **Windows Server & Linux Server** |
| * **Lan & Wireless** |
| * **Assemble & Trouble Shouting** |

**FEES STRUCTURE**

**Reg. Fees : 2500/-**

**Course Fees: 32000/-**

**Note: Exam Fee will be charge extra**

**CCLET**

**Computer Chip Level Engineering Technology**

**DURATION: 12 MONTH**

**Eligibility : 12th Code No. : SPG-R-860351**

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| **SEMESTER – I** |
| * **Introducing with Software & Hardware** |
| * **Basic Electronics & Fundamental** |
| * **Assemble & Disassemble** |
| **SEMESTER – II** |
| * **Monitor & Mother Board Repairing** |
| * **UPS & Printer Repairing** |
| * **Scanner & Laptop Repairing** |

**FEES STRUCTURE**

**Reg. Fees : 3000/-**

**Course Fees: 30000/-**

**Note: Exam Fee will be charge extra**

**DSCSE**

**Diploma in Smart Computer Software Engineering**

**DURATION: 12 MONTH**

**Eligibility : 12th Code No. : SPG-R-860352**

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| **SEMESTER – I** |
| * **COMPUTER FUNDAMENTAL & O.S. & MS-OFFICE (WORD, POWERPOINT)** |
| * **DOS & WINDOWS** |
| * **HTML & PHP** |
| * **WINDOWS SERVER & LINUX SERVER** |
| **SEMESTER – II** |
| * **C & C ++** |
| * **VB & PHP** |
| * **MY SQL SERVER & SQL SERVER** |
| * **OPEN SOURCE & CUSTOMIZATION** |

**FEES STRUCTURE**

**Reg. Fees : 3000/-**

**Course Fees: 40000/-**

**Note: Exam Fee will be charge extra**

**ACNE**

**Advance Computer Network Engineering**

**DURATION: 12 MONTH**

**Eligibility : 12th Code No. : SPG-R-860353**

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| **SEMESTER – I** |
| * **HARDWARE & NETWORK FUNDAMENTAL** |
| * **NETWORK CABLING & INTERNET** |
| * **CLIENT & SERVER CONFIGURATION** |
| * **LAN & WIRELESS** |
| **SEMESTER – II** |
| * **WINDOWS SERVER & LINUX SERVER** |
| * **MODEM CONFIGURATION & SHARING** |
| * **SWITCHING & ROUTING** |
| * **NETWORK SETUP & TROUBLE SHOUTING** |

**FEES STRUCTURE**

**Reg. Fees : 2500/-**

**Course Fees: 36000/-**

**Note: Exam Fee will be charge extra**

**MREME**

**Mobile Repairing Expert & Maintenance Engineering**

**DURATION: 12 MONTH**

**Eligibility : 12th Code No. : SPG-R-860354**

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| **SEMESTER – I** |
| * **Basics of Mobile Communication, Use of tools & Instruments used in Mobile Phone Repairing** |
| * **Details of Various Components Used in Mobile Phones** |
| * **Basic Parts of Mobile Phones (mic, speaker, buzzer, LCD, antenna etc.)** |
| * **Use of MultiMate., Use of Battery Booster., Basic Circuit Board / Motherboard Introduction** |
| * **Assembling & Disassembling of different types of mobile phones** |
| * **Soldering & Disordering components using different soldering tools., Names of different ICs.** |
| * **Work of different ICs., Working on SMD / BGA ICs and the PCB** |
| * **Fault finding & troubleshooting., Jump ring techniques and solutions, Troubleshooting through circuit diagrams** |
| * **Repairing procedure for fixing different hardware and advanced faults** |
| **SEMESTER – II** |
| * **Software** |
| * **Formatting** |
| * **Flashing** |
| * **Unlocking** |
| * **Use of secret codes** |
| * **Downloading** |

**FEES STRUCTURE**

**Reg. Fees : 2000/-**

**Course Fees: 28000/-**

**Note: Exam Fee will be charge extra**

**ADIDE**

**Advance Diploma in Interior Decoration & Designing Expert**

**DURATION: 12 MONTH**

**Eligibility : 10th / 12th Code No. : SPG-R-860355**

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| **SEMESTER – I** |
| * **Computer Fundamentals & O.S., Internet** |
| * **MS-Office (MS-Word, MS-Excel, MS-Power Point, MS-Access)** |
| * **AutoCAD** |
| * **Lab-I** |
| * **Project Work** |
| **SEMESTER – II** |
| * **3D - Max** |
| * **Structural Design** |
| * **Page Maker, Corel Draw, Photoshop** |
| * **Lab-II** |
| * **Project Work** |

**FEES STRUCTURE**

**Reg. Fees : 2500/-**

**Course Fees: 28000/-**

**Note: Exam Fee will be charge extra**

**CHNE**

**Computer Hardware & Networking Engineering**

**DURATION: 12 MONTH**

**Eligibility : 12th Code No. : SPG-R-860356**

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| **SEMESTER – I** |
| * **Chip Level Technology** |
| * **Introducing with Software & Hardware** |
| * **Basic Electronics & Fundamental** |
| * **DOS & Windows** |
| * **Operating System & Installation** |
| **SEMESTER – II** |
| * **Networking Technology** |
| * **Client & Server Configuration** |
| * **Windows Server & Linux Server** |
| * **Lan & Wireless** |
| * **Assemble & Trouble Shouting** |

**FEES STRUCTURE**

**Reg. Fees : 2500/-**

**Course Fees: 32000/-**

**Note: Exam Fee will be charge extra**

**ADAM**

**Advance Diploma in Animation with Maya**

**DURATION: 18 MONTH**

**Eligibility : 10+2 Code No. : SPG-R-860357**

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| **SEMESTER – I** |
| * **Maya Fundamentals** |
| * **Modeling** |
| * **Editing Surfaces** |
| * **Polygon Editing** |
| * **Painting** |
| * **Organic Modeling** |
| * **Deformers** |
| * **Animation** |
| * **Mini Project** |
| **SEMESTER – II** |
| * **Bones** |
| * **Binding** |
| * **Rigid Body & Dynamics** |
| * **Rendering** |
| * **Shading and Texturing** |
| * **Lighting** |
| * **Advance Maya Effects** |
| **SEMESTER – III** |
| * **Particle Basics** |
| * **Particle Rendering** |
| * **Using Particle Expressions** |
| * **Dynamics Soft Bodies** |
| * **Maya Hair** |
| * **Maya Cloths** |
| * **Maya Fur** |
| * **Mega Projects** |

**Fees Structure**

**Reg. Fees : 4000/-**

**Course Fees: 48000/-**

**Note: Exam Fee will be charge extra**

**ADWDSWDE**

**Advance Diploma in Web Design Solution & Web Development Expert**

**DURATION: 18 MONTH**

**Eligibility : 12th Code No. : SPG-R-860358**

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| **SEMESTER – I** |
| * **OPERATING SYSTEM & MS – OFFICE (WORD, POWERPOINT)** |
| * **WEB PAGE & WEB GRAPHICS** |
| * **HTML** |
| * **CSS** |
| * **JAVA SCRIPTS** |
| **SEMESTER – II** |
| * **PHP, MYSQL & POSTAGE SQL** |
| * **PHPMYSQL PROJECTS** |
| * **XML & JSP** |
| * **WEB HOSTING & LOCAL HOSTING** |
| **SEMESTER – III** |
| * **ASP. NET** |
| * **VB SCRIPTS** |
| * **WORD PRESS – JOOMLA** |
| * **E COMMERCE** |
| * **CMS, CRM** |

FEES STRUCTURE

**Reg. Fees : 3000/-**

**Course Fees: 42000/-**

**Note: Exam Fee will be charge extra**

**ADVANCE DIPLOMA IN INDUSTRIAL ACCOUNTING EXPERT**

**Course Code: SPG-R-860359**

**Eligibility: 12th**

**Duration: 12 Months**

**SEMESTER - I**

**M.1 Basic Computer**

**Introduction to Computer, Basic Concepts, Operating System (Dos & Windows) MS-Office**

**(Word, Excel, Power Point, Access), Internet & Email Operations.**

**M.2 Basic Accounting Procedures**

**1) Basic Concepts (Accounting Terms, Concepts, Conventions, Principles)**

**2) Book Keeping (Voucher Preparation, Journal, Subsidiary Books, Ledger)**

**3) Trial Balance**

**4) Preparation of Final Accounts of Prop.**

**5) Preparation of Income & Expenditure Account, Receipt & Payment Account.**

**6) Bank Reconciliation Statement**

**7) Depreciation Accounting**

**8) Rectification of Errors**

**M.3 Computerized Accounting – Tally 7.2 , 9.0 & 9.5**

**1) Accounting**

**2) Inventory Management**

**3) Reports Printing**

**4) Payroll Accounting**

**5) Data Backup & Restore**

**6) New Features of Tally (VAT, TDS, ST & FBT)**

**M.4 Banking & Insurance**

**1) Banking System in India 2) Banking Operations**

**3) Loan Documentation & Appraisal 4) Insurance Systems in India**

**5) IRDA Ethics & Code of Conduct 6) Insurance Plans**

**M.5 Taxation (Direct & Indirect)**

**1) Income Tax (Basic Concepts, Heads of Income, Assessment Procedure, TDS, Advance Tax, Computation of Tax, E-Filing of Returns)**

**2) Sales Tax & VAT (Basic Concepts, Assessment Procedure, Computation of Tax)**

**3) Service Tax**

**4) Excise & Custom**

**SEMESTER – II**

**M.6 Financial Management & Costing**

**1) Financial Statement Analysis (Common Sizes & Comparative Statement, Ratio Analysis, Fund Statement & Cash Flow Statement as per AS-3)**

**2) Budgetary Control**

**3) Basic Concept of Costing**

**4) Standard Costing & Marginal Costing**

**5) ABC Analysis**

**M.7 Capital Market, Security Analysis & Portfolio Management**

**1) Basic Understanding of Capital Market**

**2) Portfolio Management 3) Mutual Fund**

**4) Derivatives 5) IPO, DEMAT**

**6) Risk Analysis 7) Modes of Financing**

**M.8 Auditing**

**1) Basic Concepts of Auditing 2) Internal Control**

**3) Versification & Vouching 4) Audit Procedures**

**5) Company Audit 6) Audit Report**

**7) Audit in Computerized Environment 8) Audit Software**

**M.9 Advance Accounts**

**1) Company Accounts (Final Accounts of Company, Issue & Forfeitures & Reissue of shares)**

**2) Understanding Indian Corporate Structure & Corporate Governance.**

**3) Valuation of Shares & Goodwill**

**4) Branch & Departmental Accounting**

**5) Basic Partnership Accounting**

**M.10 Company Law Procedures**

**1) Basic Provision of Companies Act**

**2) Dealing with ROC Matters**

**3) E-filing of ROC Documents**

**4) Minutes, Drafting Resolutions**

**5) Statutory Compliances of Company Law**

**FEES STRUCTURE**

**Reg. Fees : 2000/-**

**Course Fees: 36,000/-**

**Note: Exam Fee will be charge extra**

**PROFESSIONAL COURSES**

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| C++ Code – SPG-R-860360 |
| Duration 45 Days   * Overview of C++ * Classes & Object * Arrays, Pointers, Reference and * Dynamic Allocation Operators * Constructor & Destructors * Function Overloading * Operator Overloading * Virtual Function * Pure Virtual Function * Abstract Class * Inheritance * File Handling |

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| Oracle Code – SPG-R-860361 |
| Duration 90 Days   * Table * Database * Views * Procedure * Trigger * Cursor |
| D.T.P. Code – SPG-R-860362 |
| Duration 60 Days   * Page Maker * Photo Shop * Corel Draw * Scanning |
| PHP Code – SPG-R-860364 |

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| VISUAL BASIC Code – SPG-R-860363 |
| Duration 45 Days   * Visual Basic IDE * Forms * Variables * Menus * Controls * Common Dialog Box * ActiveX Controls * File Handing * Data Base Programming |
| JAVA Code – SPG-R-860365 |
| Duration 45 Days   * Introduction to Java * Classes & Objects * Inheritance * Packages & Interfaces * Exception Handing * Multithreaded Programming * Applets |
| AutoCAD Code – SPG-R-860368 |
| Duration 90 Days   * Introduction * Customizing AutoCAD * Creating Drawing Using Wizards * Using Tools |

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| **Duration 90 Days**   * **PHP Basics** * **PHP Advanced** * **MYSQL Database** * **PHP XML** * **PHP & AJAX** |
| TALLY **Code – SPG-R-860366** |
| **Duration 60 Days**   * **Introduction** * **Accounting System** * **Creating Accounts & Inventory Master** * **VAT, TDS, Service Tax** |
| C-Language **Code – SPG-R-860367** |
| **Duration 45 Days**   * **Overview of C** * **Variable Constant & Operators** * **Arrays** * **Pointers** * **Functions** * **Structure & Union** * **File** * **The Pre Process** |
| .Net Tech. Code- **Code – SPG-R-860369** |
| **Duration 90 Days**   * **.Net Framework**   **Note: Tuition Fees will**  **be Charged Extra as per**  **Course & Duration**   * **Visual Basic.Net** * **SQL Server** |